**Meadow Wood Elementary**

**CIT Meeting**

**August 20, 2020**

**Minutes**

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| Members Present: | Via Zoom: David Candler, James Means, Holly Saunders, Jason Saunders, Leah Seewald, Lori Dismukes, Kristine Mortola, Amy Pierce, Rachel Rankin, Stephanie Hruzek, Jaime Vendetti, Catie Winegar, Pam Townsend |
| Members Absent: | Erin Kolpek |
| Meeting was called to order by: | Lynne Barry  |

* Updates
	+ Current Enrollment – Mrs. Barry reviewed current enrollment numbers in each grade, showing numbers and percentages of students who selected distance and in-person learning.
	+ Staffing Update – We have been given approval to hire 1 kindergarten teacher, 1 first grade teacher, and 1 third grade instructional paraprofessional.
	+ Meet the Teacher and Device Deployment – The dates for this event are August 13 & 14. Due to safety regulations, it will be outside on the hardtop. Social distancing and PPE is required. All students are eligible to receive a device. Teachers will provide individual schedules for students, as well as a “demo” of ItsLearning.
	+ LearnSBISD plan – Reviewed district webpage at www.springbranchisd.com/learn-sbisd.
	+ Health and Safety plan – Reviewed district plan and webpage at www.springbranchisd.com/learn-sbisd/health-safety
* Comprehensive Needs Assessment Review – Reviewed CNA again, approving narratives.
* Campus Improvement Plan Review – Reviewed plan again, approving budget allotments and activities.
* Other – We will meet again on August 20th.